**BYLAWS OF THE**

**SASKATCHEWAN TEAM HANDBALL FEDERATION INC.**

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12. **NAME**
    1. The name of the corporation shall be the “Saskatchewan Team Handball Federation Inc.” hereinafter referred to as the STHF.
13. **REGISTRATION**
    1. The STHF shall be registered as a non-profit corporation under the *Non-Profit Corporations Act, 1995* of Saskatchewan.
14. **REGISTERED OFFICE**
    1. The registered office of the STHF, hereinafter referred to as the Provincial Office, shall be situated in the City of Regina in the Province of Saskatchewan.
15. **OBJECTS**
    1. The objects of the STHF shall be:

* To encourage, promote, organize, administer, and otherwise regulate the sport of team handball in Saskatchewan.
* To represent the interests of team handball in provincial, inter-provincial, and national matters.
* To carry on the affairs of the STHF without the purpose of financial gain for the STHF or its members, and to use any profits or other accretions to the STHF for management of its affairs or the promotion of its objects.
* Generally, to do all such other things in the interests of team handball and the STHF as may from time to time be deemed necessary.
* To make recommendations to appropriate sport federations and government authorities and solicit, collect and otherwise acquire funds for the purpose of operation.

1. **MEMBERSHIP AND VOTING**
   1. An individual may become a member of the STHF upon application for membership through an individual club, school, association, organization or as an individual member at a prescribed membership fee. All individuals duly registered within a member club, school, association or organization will be recognized as individual members of the STHF.
   2. **Active Members:** All youth, junior and senior clubs that compete in exhibition, league, and tournament play. All schools, community/recreation associations or organizations that operate a mini handball program. Active members shall have one (1) vote at all general meetings of the STHF.

**Affiliate Members:** All schools, associations or organizations that wish to be affiliated with team handball but do not operate a club that participates in exhibition, league or tournament play and does not operate a mini handball program. Affiliate members shall have no vote.

* 1. Good standing shall be defined as any member that meets the membership conditions and has paid the previous year’s dues on time.
  2. A voting member shall be defined as any active member in good standing and has adhered to the Articles, Bylaws and all other rules and regulations of the STHF.
  3. Any individual who is serving on the board of directors, committees or sub-committees shall be members. Such members shall have their annual membership fee waived, unless they are also participating as a player, coach, or referee.
  4. Any member may withdraw from the STHF by delivering a written resignation to the Provincial Office or President. The STHF shall recognize the resignation of the member upon payment of all outstanding dues and assessments.
  5. Any member who is considered to be detrimental to the welfare of the STHF or due to violations committed by the member against such rules of the STHF may be expelled by a unanimous vote of the board at any directors meeting.

1. **MEMBERSHIP DUES**
   1. Dues shall be set by the board of directors on an annual basis prior to the start of the competition season.
   2. Each junior or senior club shall pay all dues no later than December 1st each year.
   3. Each youth club shall pay all dues no later than June 1st each year.
   4. Each mini handball program shall pay all dues no later than September 30th each year.
   5. Each affiliate member shall pay all dues no later than September 30th each year.
2. **GENERAL MEETINGS**
   1. The annual general meeting of the STHF shall be held within ninety (90) days of the STHF’s fiscal year end.
   2. Notice of the time and place of the annual general meeting shall be sent, not less than fifteen (15) days or more than fifty (50) days before the meeting to the members.
   3. A special general meeting of the STHF may be called by the President of the STHF as and when he/she considers it necessary, but shall call a special general meeting when requested to do so in writing by at least two-thirds (2/3) of the members. Such a special general meeting is to be held within thirty (30) days of receipt of a request from the members.
   4. Notice of the time and place of a special general meeting shall be sent at least seven (7) days before the meeting to the members.
   5. Notice to the members for a general meeting shall be given by means determined by the board of directors.
   6. Quorum for a general meeting shall consist of the voting members present.
   7. There shall be no voting by proxy at any general meeting, board of directors meeting, or any committee or sub-committee meeting. A simple majority vote governs all issues.
   8. No error or omission in giving notice of any general meeting, board of directors meeting, committee or sub-committee meeting shall invalidate such meeting or make void any proceedings taken there at.
3. **DIRECTORS AND OFFICERS**
   1. The supervision and business responsibility of the STHF shall reside with the board of directors, hereinafter referred to as the board.
   2. The board shall be comprised of eight (8) directors. There must not be more than three (3) directors from any single member club.
   3. All employees of the STHF shall not be eligible for election to the board.
   4. Board members shall be elected for two (2) year terms. Each election shall elect a total of half (1/2) the membership of the board for a two (2) year terms.
   5. Directors completing a term on the board may stand for re-election.
   6. Any vacancy to occur may be filled by appointment by the board. Such appointee shall hold office until the next general meeting at which time the vacancy shall be filled by election for the unexpired term of office.
   7. The officers of the STHF are the President, Vice-President, and Secretary.
   8. The board shall elect a President, Vice-President and Secretary from within its own membership.
4. **FINANCE AND AUDIT**
   1. The board shall be responsible for securing, controlling and accounting of the finances of the STHF and all operating funds of the STHF shall be placed and kept in legal accounts approved by the board.
   2. All documents providing payments by the STHF shall be signed by two of four persons designated by the board.
   3. Funds may be placed in investment programs, securities and properties, to the advantage of the STHF and as approved by the board.
   4. The fiscal year of the corporation is from October 1 to September 30.
   5. An auditor shall be appointed by the voting members of the STHF at the annual general meeting for the purpose of auditing the books of the STHF.
5. **AMENDMENT OF BYLAWS**

10.1 The Bylaws may only be amended in the manner provided in the *Non-Profits Corporations Act, 1995* of Saskatchewan.

10.2 The Bylaws must be adopted, rejected or amended at a general meeting, by simple majority of the voting members present.

1. **WINDING UP**

11.1 Subject to the *Non-Profits Corporations Act, 1995* of Saskatchewan, on dissolution of the STHF, its property and assets, after payment of all liabilities be transferred to one or more organizations in Saskatchewan as may be decided by the STHF in any general meeting.